



FAQ on the Electronic Disclosure Authorization form

What is an “electronic disclosure and authorization” form?

This authorization form, when completed and submitted by you, will permit the GBS Board and your financial management firm to communicate with you via email.

Why am I being asked to complete this authorization form?

Recent changes to Florida legislation dictate that certain steps be taken to protect the personal information of the members. One of these steps is a requirement to receive written authorization from those members who wish to receive email from the condo association. Since electronic communication is faster, inexpensive, more efficient and environmentally friendly, the Board of Directors has decided to ask those members wishing to receive electronic communication for written permission.

What type of information will be communicated to me electronically?

It is not the goal of this Board of Directors to use email communication to replace any of the official notices that are required to be given by our governing documents and/or by applicable Florida Statutes.

While future email communications may discuss or relay similar information, official required condo notices will continue to be sent via USPS.

Examples of information that may be sent via email would be: copies of official required notices, notice and agenda of upcoming Board meeting, Board meeting minutes, Association news and events, Association notices of maintenance issues affecting entire community, Association notice of outside issues that have an impact on our community and any other Association business that the Board determines appropriate. During a tropical storm or hurricane threat, when possible, an email will be generated describing the outcome of the storm and conditions at GBS.

No email communication sent will be used to replace any official notices required by our governing documents and/or by applicable Florida Statutes. For example, while a notice of an upcoming Board meeting may be sent via email to those who grant permission, the required meeting notice will still be posted conspicuously on the property.

What happens if I don't complete the electronic disclosure authorization form?

You will not receive email communication.

Will my email be shared with anyone else other than our financial management firm for Board of Directors?

No

Can I use email to forward questions or requests for information and/or documents to the Board?

No. Owners must continue to address such requests to the Board as described in the GBS documents.

How do I sign up?

Complete and sign the form and send it to the Board of Directors at Gardens by the Sea, 1501 S. Ocean Blvd. Lauderdale by the Sea, Fl. 33062