

# GARDENS BY THE SEA CONDOMINIUM ASSOCIATION, INC.

1501 S. Ocean Blvd, Lauderdale by the Sea, Florida 33062

## REQUEST FOR REVIEW FOR ARCHITECTURAL MODIFICATION

Date: \_\_\_\_\_ Owner's Name (applicant) \_\_\_\_\_ Unit #: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Approval is hereby requested to make the following modification(s), alteration(s) as described and depicted below, or on additional attached pages, as necessary.

**MODIFICATION:** \_\_\_\_\_

**Submit this form and attachments to Premier Association Services, Attention Maxine:  
maxine@c1a.com.**

Contractor's Information: Name, Address, Phone Number

Contractor's Current License

Contractor's Workers Comp and General Liability Insurance Certificates naming the following as additional insured:

- Scope of Work
- Copy of Plans, Drawings (if applicable)
- Soundproofing Material being installed must achieve a minimum rating of IIC 71 and STC 72
- Copy of Permit

**I understand and will comply to:**

1. That if the modification is not completed as approved, said approval can be revoked and the modification will be required to be removed by the owner at the owner's expense.
2. That I am responsible to pay for and repair all damage done to the common areas as a result of the modification.
3. To comply with the State, County, or City building codes, and to obtain all necessary permits.
4. To abide by the decision of the Board of Directors.
5. That if the modification is not approved or does not comply, I/we may be subject to court action by the Association and that I/we shall be responsible for all reasonable attorney's fees.

Owner Print: \_\_\_\_\_ Owner Sign: \_\_\_\_\_ Date: \_\_\_/\_\_\_/20\_\_\_

**FOR OFFICE USE ONLY**

**DATE RECEIVED:** \_\_\_\_\_

**APPROVED**

**DENIED**

**REASON FOR DENIAL:** \_\_\_\_\_

**BOARD OF DIRECTOR SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

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## INSTRUCTIONS TO OWNERS AND CONTRACTORS

- Work is allowed from 8am – 4pm Monday through Saturday
- The office must have the Contractor's current license and Workers Comp and General Liability Insurance Certificates naming Gardens by the Sea Condominium Association, Inc. as additional insured
- The office must have a copy of the permit prior to commencing work.

If you are installing tile or marble, Soundproofing Material being installed must achieve a minimum rating of IIC 71 and STC 72

- After the Soundproofing is installed, please contact the office so that we may take photos of same. These photos will be placed in your file for future reference.
- Do not throw anything down the trash chute or leave anything in the walkways.
- The dumpsters at Gardens by the Sea may not be used by the contractors to dispose of any waste. Waste must be removed from the premises.
- Any damage caused to common areas by the workmen of the company working on the premises is the responsibility of the owner and will be charged to the owner employing the offending contractor.

Contractor Name, Address and Phone Number:

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Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**By signing this document, you acknowledge receipt and agree to all rules and regulations regarding contractor's responsibilities.**

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